

CORPORATE OFFICE • 35 PLAINS ROAD • P.O. Box 950 • ESSEX • CT • 06426

TELEPHONE: (860) 767-4414 • TELEFAX (860) 767-4411

Residential Mortgage Application Checklist

- Application signed by borrower(s) & a Demographic Information Addendum completed for each borrower.
- Make check payable to Essex Savings Bank:
 - o For the credit report fee -
 - Single Borrower's Credit report fee is \$29.25

Joint Borrower's Credit report fee is \$58.00

- Within 3 days of receiving a signed application the Bank will send you initial disclosure(s), i.e. Loan Estimate; Intent to Proceed Disclosure; Appraisal Notice; etc. If you would like to proceed with your residential mortgage application, sign the Bank copies and return them to the Bank, in the envelope provided, along with your remaining application fee which is outlined in our letter. Payment can be made by check or debit/credit card.
- When the Bank receives the remaining application fee and Intent to Proceed Disclosure, your mortgage rate will be locked based upon the Bank's Residential Mortgage Rate Lock-In Agreement.

The following additional information will be required to process your mortgage request. To speed processing please provide this information as soon as possible.

- For a purchase transaction:
 - Copy of accepted purchase/sales agreement with any amendments or counteroffers signed by all parties.
 - Provide a quote for homeowners/hazard insurance and flood insurance (if applicable).
- If refinancing your property, please bring in a current copy of your insurance declaration for hazard insurance (also flood insurance, if applicable) showing full replacement coverage for dwelling.
- If applying for a Construction to Permanent Mortgage please provide plans, specs, survey and builder's contract/cost estimates regarding the construction of the dwelling.

For all applications:

- Copies of the most current last 2 months Statements (all pages) from banks, credit unions, or investment firms in which you have accounts. Statements must reflect the Bank Name, Borrower's Name(s), account numbers and balances in each account.
- Copies of the most current last 2 months Statements (all pages) from stocks, bonds, Certificates of Deposit, and other securities showing the financial institutions name, Borrower(s) name, account numbers and current market value.
- For each property owned: Address, current market value, original loan amount, current principal balance, copy of real estate tax bill and a copy of annual hazard insurance premium. If property is an investment property, provide copies of 2 years income tax returns, all pages, including Schedule E and if property is owned less than 1 year a copy of lease agreement(s).
- Annual gross salary of all applicants (list overtime or bonuses separately). Copy of last two years form W-2 and 2 most recent consecutive pay stubs dated within 45 days of the application date. For bonus or overtime income, a 2 year history of receipt, reflecting the amount of each item, is required.
- If self-employed, 2 years complete copies of your federal income tax returns. If employed by your own business, copies of its returns for the previous two years and a year-to-date profit-and-loss statement.
- **Employment history.** Names and addresses of all employers with exact employment dates for the previous two years. Any gaps in employment greater than 30 days should be explained.
- Social Security, disability, or pension income provide a copy of a check, IRS Form 1099 or award certificate from the issuing agency and a copy of two months bank statements showing the deposited items.
- Complete list of all obligations including mortgage loans, installment loans, student loans, and credit card balances. Provide the names, addresses, account numbers and account balances. Copies of recent statements are helpful.
- If you have been a party in any legal proceeding (e.g., divorce), be prepared to provide a copy of any documents showing evidence of your rights to additional income or obligation of additional payments resulting from the action.



BORROWER'S BLANKET SIGNATURE AUTHORIZATION

BORROWER(S) NAME(S) / ADDRESS(ES)	LENDER NAME / ADDRESS
	Essex Savings Bank 35 Plains Road, P.O. Box 950 Essex, CT 06426

I hereby authorize ESSEX SAVINGS BANK

("lender"), its agents or assigns, to verify my past and present employment earnings records, bank accounts, stock holdings, and any other assets needed to process my loan application.

I further authorize lender to order a consumer credit report and verify other credit information, including past and present mortgage references, and any other liability information.

It is understood a photocopy of this form will also serve as authorization.

The information the lender obtains is to be used in the processing of my mortgage loan application. This information may also be obtained in conjunction with a quality control review of the file after the loan has closed.

		Date:
BORROWER		Date.
SOCIAL SECURITY NUMBER		
		Date:
CO-BORROWER [®]		Date.
SOCIAL SECURITY NUMBER		

PRIVACY ACT NOTICE: This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective mortgagor under its program. It will not be disclosed outside the agency except as required by law. You do not have to provide this information, but if you do not your application for approval as a prospective mortgagor or borrower may be delayed or rejected. The information requested in this form is authorized by Title 38, USC, Chapter 37 (if VA); by 12 USC, Section 1701 et seq. (if HUD/FHA); by 42 USC, Section 1452b (if HUD/CPD); and Title 42 USC, 1471 et seq., or 7 USC, 1921 et seq. (if USDA/FmHA).

HUD/FHA LOANS

NOTICE TO BORROWERS: This is notice to you as required by the Right to Financial Privacy Act of 1978 that HUD/FHA has a right of access to financial records held by financial institutions in connection with the consideration or administration of assistance to you. Financial records involving your transaction will be available to HUD/FHA without further notice or authorization but will not be disclosed or released by this institution to another Government Agency or Department without your consent except as required or permitted by law.

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Uniform Residential Loan Application

This application is designed to be completed by the applicant(s) with the Lender's assistance. Applicants should complete this form as "Borrower" or "Co-Borrower," as applicable. Co-Borrower information must also be provided (and the appropriate box checked) when \Box the income or assets of a person other than the Borrower (including the Borrower's spouse) will be used as a basis for loan qualification or \Box the income or assets of the Borrower's spouse or other person who has community property rights pursuant to state law will not be used as a basis for loan qualification, but his or her liabilities must be considered because the spouse or other person has community property rights pursuant to applicable law and Borrower resides in a community property state, the security property is located in a community property state, or the Borrower is relying on other property located in a community property state as a basis for repayment of the loan.

If this is an application for joint credit, Borrower and Co-Borrower each agree that we intend to apply for joint credit (sign below):

Borrower				Co-Borrower I. TYPE OF N	MORTCAC	F AND T	FDM	OFIO	ΑN						
Mortgage Applied for:	□ VA □ FHA	□ US	nventional DA/Rural	☐ Other (exp		B ANID II		Agency Case Number		L	Lender Case Number		r		
Amount \$		Interest Rate	ousing Service %	No. of Months	Amortizat			l Fixed Rat l GPM		☐ Other (explai					
]	II. PROPERTY II	NFORMAT	ION AND) PUR	POSE O	F LO	AN					
Subject Property										No. o	f Units				
Legal Description of Subject Property (attach description if necessary) Year Built								Built							
Purpose of Loar	□ Purchase		tion tion-Permane	Other (explain):			_	erty will be imary Resi		□ Seco	ndary Re	esidence		☐ Inves	stment
Complete this li	ne if construction	n or construction	_nermanent	loan			l								
Year Lot Acquired	Original Cost	i or construction	Ī	existing Liens	(a) Present V	alue of Lot	t		(b)	Cost of Improven	nents	1	Γotal (a + l	al(a+b)	
	\$		\$		\$				\$			\$	3		
Complete this li	ne if this is a refi	nance loan.	1									ı			
Year Acquired	Original Cost	this is a refinance loan. ginal Cost Amount Existing Liens Purpose of Ref			Refinance			Descr	ribe Improvement	S	□ m	ade	□ to be r	nade	
	\$		\$						Cost:	\$					
Title will be hele	d in what Name(s)					Manner in which Title will be held Estate will be held in: □ Fee Simple								
~ ~~		~												☐ Leaseho expiration	
Source of Down	Payment, Settlen	nent Charges, and	l/or Subordin	ate Financing (explai	n)									схришног	(date)
	Borro	wer		III.	BORROWE	R INFO	RMAT	ION				Co-Bo	rrower		
Borrower's Nan	ne (include Jr. or S	Sr. if applicable)				Co-Borro	ower's l	Name (incl	ude Jr.	or Sr. if applicabl	le)				
Social Security	Number	Home Phone (incl. area code		B (mm/dd/yyyy)	Yrs. School	Social Se	ecurity I	Number		Home Phone (incl. area code))	DOB (n	nm/dd/yyy	y) Yrs	s. School
☐ Married	☐ Unmarried (in	clude	Dependents	(not listed by Co-Bo	rrower)	☐ Marri	ed [☐ Unmarri	ed (inc	lude	Depe	ndents (n	ot listed by	Borrower	.)
☐ Separated	single, divorce		no.	ages			,		no.	· ·		ages	,		
Present Address	(street, city, state	, ZIP)	□ Own	□ RentNo	. Yrs.	Present A	Address	(street, city	y, state	, ZIP)	□ Own	□R	entN	o. Yrs.	
Mailing Address	s, if different from	Present Address	S			Mailing A	Address	s, if differe	nt from	Present Address					
If residing at present address for less than two years, complete the following:															
Former Address	(street, city, state	, ZIP)	□ Own	☐ RentNo	o. Yrs.	Former A	Address	(street, cit	y, state	, ZIP)	□ Own	□R	entN	o. Yrs.	
	Borr	ower		IV	. EMPLOY	MENT I	NFOR	MATIO	N			Co-I	Borrowei		
Name & Addres	s of Employer		☐ Self E	mployed Yrs. on the	nis job	Name & Address of Employer ☐ Self Employed Yrs. on this job									
					loyed in this ork/profession									nployed in work/profe	
Position/Title/T			ss Phone (inc					Title/Type of		ness	F	Business l	Phone (inc	l. area cod	e)
70 1 1.	maaitia. f	or loss than two	ears or if cu	rrently employed in 1	nore than one	nocition c	omnlete	e the fallow	wino ·						

	Borrower			IV.	EMPLOYMEN	T INF	ORMATION (cont'd	l)		Co-Borr	ower
Name & Address of Emplo	yer	□ Self	Employed	Dates (from – to)	m – to) Name & Address of Employer			□ Self	Employed	Dates (from – to)
				Monthl	y Income						Monthly Income
Position/Title/Type of Busi	ness		Business	Phone		Positi	on/Title/Type of Busines	s		Business	Phone
Toshlow Thic/Type of Busi	iicss		(incl. area			Tositi	on The Type of Business	3		(incl. area	
Name & Address of Emplo	yer	□ Self	Employed	Dates (from – to)	Name	& Address of Employer		□ Self	Employed	Dates (from – to)
				Monthl \$	y Income						Monthly Income
Position/Title/Type of Busi	ness		Business			Positi	on/Title/Type of Busines	s		Business	Phone
21			(incl. area				21			(incl. area	
		V. MONT	HLY INC	OME A	ND COMBINE	D HO	USING EXPENSE II	NFORMATIO	ON		
Gross							Combined Mo				
Monthly Income	Borrower		Co-Borrow	er	Total		Housing Expo	ense	Pres	ent	Proposed
Base Empl. Income*	\$	\$			\$		Rent		\$		
Overtime							First Mortgage (P&I)				\$
Bonuses							Other Financing (P&I)				
Commissions							Hazard Insurance				
Dividends/Interest							Real Estate Taxes				
Net Rental Income							Mortgage Insurance				
Other (before completing,							Homeowner Assn. Due	es			
see the notice in "describe other income," below)							Other:				
Total	\$	\$			\$		Total		\$		\$
Describe Other Income			Not	if tl		or Co-B	eparate maintenance in Borrower (C) does not ch				Monthly Amount
)
				V	I. ASSETS AN	DIIA	RILITIES				
This Statement and any appl can be meaningfully and fair person, this Statement and su	ly presented on a c	ombined basis	; otherwise,	ed jointly separate	by both married a Statements and Sch	nd unm	arried Co-Borrowers if th		was complete	d about a no	
ASSETS	S		ash or	Lia	bilities and Pledg	ed Asse	ets. List the creditor's nan	ne, address, and	account numb	ber for all ou	itstanding debts, including
Description		Marl	ket Value	aut	omobile loans, re	volving	charge accounts, real	estate loans,	alimony, chil	ld support,	stock pledges, etc. Use ale of real estate owned or
Cash deposit toward purchase held by:		\$			on refinancing of th			naomues, which	ii wiii be saus	nieu upon sa	ne of real estate owned of
List checking and savings	accounts below				LIA	BILIT	IES		y Payment & s Left to Pay		Unpaid Balance
Name and address of Bank,	, S&L, or Credit U	nion		Naı	me and address of	Compar	ny	\$ Payment/Mor			\$
Acct. no.	\$			Acc	ct. no.						
Name and address of Bank, S&L, or Credit Union			Name and address of Compa		Company \$ Pay		nths	5	\$		
Acct. no.	\$			A -	ot no						
Name and address of Bank,	, S&L, or Credit U	nion			me and address of	Compar	ny	\$ Payment/Mon	nths	5	\$
Acct. no.	\$			Acc	ct. no.						

				VI. ASSETS AN	D LIADILII	ies (cont a)				
Name and address of Bank, S&L, or Credit Union			Name and addre	Name and address of Company				\$		
	Ι.						=			
Acct. no.	\$	Acct. no.								
Stocks & Bonds (Company name/ number & description)	\$			Name and addre	ss of Company		\$ Payment/Months		\$	
				Acct. no.						
Life insurance net cash value	\$			Name and addre	ss of Company		\$ Payment/Months		\$	
Face amount: \$										
Subtotal Liquid Assets	\$									
Real estate owned (enter market value	\$									
From schedule of real estate owned) Vested interest in retirement fund	\$									
Net worth of business(es) owned	\$						-			
(attach financial statement)	Ψ			Acct. no.						
Automobiles owned (make	\$			Alimony/Child S Maintenance Pa			\$			
and year)					,					
Other Assets (itemize)	\$			Job-Related Exp	ense (child care	union dues, etc.)	\$			
				Total Monthly	Payments		\$			
Total Assets a.	\$			N-4 W41	\$		Total Liabilities b.		\$	
I otal Assets a.	Ψ			Net Worth (a minus b)	▶ ³		Total	Liabilities b.	Þ	
Schedule of Real Estate Owned (If addit	ional prop	erties ar	e owned, use	e continuation sheet.)			J			
D			l		Amount	İ		Incur	rance,	1
Property Address (enter S if sold, PS if p if rental being held for income)	ending sal	le or R	Type of Property		of Mortgage	Gross	Mortgage Payments	Mainte	enance,	Net Rental Income
		▼	Troperty	Market Value	& Liens	Rental Inco	ome Tayments	Taxes &	& Misc.	meone
				\$	\$	\$	\$	\$		\$
			Totals	\$	\$	\$	\$	\$		\$
List any additional names under which	credit has	previo	usly been re	ceived and indicate a	ppropriate cred	litor name(s) and a	ccount number(s):			
Alternate Name				Cre	editor Name			Account Nur	nber	
VIV. DET IV. C. OF TD	NA A COM	v o v		_			POLIDI EVONO			
VII. DETAILS OF TRA	NSACT	S \$		If you answer "Yes"	to one question		ECLARATIONS	D.		C. P.
a. Purchase price		Ф		please use continuat		0 /	_	Borrowe Yes N		Co-Borrower Yes No
b. Alterations, improvements, repairs				a. Are there any outs	tandina judama	nte againet vou?				
c. Land (if acquired separately)				b. Have you been do	0, 0		ars?			
			c. Have you had pro	-						
d. Remance (mer. decas to be paid off)			or deed in lieu the	reof in the last 7						
e. Estimated prepaid items d.			d. Are you a party to							
f. Estimated closing costs e.			e. Have you directly loan which results]		
g. PMI, MIP, Funding Fee loan which resulted in foreclosure, transfer of title in lieu of foreclosure, or judgment?										
h. Discount (if Borrower will pay)							ans, SBA loans, home obile) home loans, any			
i. Total costs (add items a through h)							ee. If "Yes," provide A or VA case number.			
i. Total costs (add items a through h) details, including date, name, and address of Lender, FHA or VA case number, if any, and reasons for the action.)										

	VII. DETAILS OF TRANSACTION		VI	II. DECLARATION	IS				
							Co-Borrower		
j.	Subordinate financing		u answer "Yes" to any question a through i, plo nuation sheet for explanation.	ease use	Yes	No	Yes	No	
k.	Borrower's closing costs paid by	f.	Are you presently delinquent or in default on any debt or any other loan, mortgage, financial obliga or loan guarantee?						
	Seller	g.	Are you obligated to pay alimony, child support, separate maintenance?	or					
1.	Other Credits (explain)	h.	Is any part of the down payment borrowed?						
	Loan amount (exclude PMI, MIP,	i.	Are you a co-maker or endorser on a note?						
m.	Funding Fee financed)		Are you a U.S. citizen?						
n.	PMI, MIP, Funding Fee financed	j. k.	Are you a permanent resident alien?						
0.	Loan amount (add m & n)	l.	Do you intend to occupy the property as your residence?	primary					
p.	Cash from/to Borrower (subtract j, k, l & o from i)	m.	If Yes," complete question m below. Have you had an ownership interest in a property three years? (1) What type of property did you own—principal.	•					
			(PR), second home (SH), or investment property (2) How did you hold title to the home—by your	(IP)?					
		TV.	jointly with your spouse (SP), or jointly with ano CKNOWLEDGEMENT AND AGREEN	ther person (O)?					
expres those t effective	t may be transferred with such notice as may be require sor implied, to me regarding the property or the condition terms are defined in applicable federal and/or state laws (eye, enforceable and valid as if a paper version of this applicable degreement. Each of the undersigned hereby acknowledgement any information or data relating to the Loan, for any legiti	n or value of excluding au cation were es that any o	f the property; and (11) my transmission of this a dio and video recordings), or my facsimile transi delivered containing my original written signature where of the Loan, its servicers, successors and ass	application as an "ele mission of this applic e. signs, may verify or re	ectronic record ation containi	I" containing ng a facsimile formation con	my "electron e of my signa tained in this	ic signature," a ature, shall be a	
	ower's Signature	Da			ation of a cons	•	Date		
X			X						
The service information is requested by the Federal Government for certain types of loans related to a dwelling in order to monitor the lender's compliance with equal credit opportunity, fair housing and home montages it is losure laws. You are no t required to furnish this information, but are en couraged to do so. The law provides that a lender may not discriminate either on the basis of this information, or on whether, according to the provide the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, under Federal regions and lits rendered to note the information on the basis of visual observation and surname if you have made this application in person. If you do not wish to furnish the information, please check the bost acceptance of the particular type of loan applied for.) BORROWER									
Sex:	☐ Native Hawaiian or ☐ White Other Pacific Islander ☐ Female ☐ Male		Othe	er Pacine lor	T White	te			
This in	Completed by Loan Originator: formation was provided: In a face-to-face interview In a telephone interview			Please					
	By the applicant and submitted by fax or mail By the applicant and submitted via e-mail or the Internet		Demogr	aphic Info			<mark>ldend</mark>	um	
X	Originator's Signature			Date				-	
Loan	Originator's Name (print or type)	Loan C	riginator Identifier	Loan Ori	ginator's Ph	one Numbe	r (including	area code)	
Loan	Origination Company's Name	Loan C	rigination Company Identifier	Loan Ori	gination Cor	npany's Ad	dress		

CONTINUATION SHEET/RESIDENTIAL LOAN APPLICATION				
Use this continuation sheet if you need more space to complete the Residential Loan Application. Mark B f or Borrower or C for Co-Borrower.	Borrower:	Agency Case Number:		
	Co-Borrower:	Lender Case Number:		

I/We fully understand that it is a Federal crime punishable by fine or imprisonment, or both, to knowingly make any false statements concerning any of the above facts as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.

of Title 18, United States Code, Section 1001, et seq.					
Borrower's Signature	Date	Co-Borrower's Signature	Date		
X		X			

Demographic Information Addendum. This section asks about your ethnicity, sex, and race.

Demographic Information of Borrower

The purpose of collecting this information is to help ensure that all applicants are treated fairly and that the housing needs of communities and neighborhoods are being fulfilled. For residential mortgage lending, Federal law requires that we ask applicants for their demographic information (ethnicity, sex, and race) in order to monitor our compliance with equal credit opportunity, fair housing, and home mortgage disclosure laws. You are not required to provide this information, but are encouraged to do so. You may select one or more designations for "Ethnicity" and one or more designations for "Race." The law provides that we may not discriminate on the basis of this information, or on whether you choose to provide it. However, if you choose not to provide the information and you have made this application in person, Federal regulations require us to note your ethnicity, sex, and race on the basis of visual observation or surname. The law also provides that we may not discriminate on the basis of age or marital status information you provide in this application. If you do not wish to provide some or all of this information, please check below.

Ethnicity: Check one or more Hispanic or Latino Mexican Puerto Rican Cuban Other Hispanic or Latino - Print origin: For example: Argentinean, Colombian, Dominican, Nicaraguan, Salvadoran, Spaniard, and so on. Not Hispanic or Latino I do not wish to provide this information Sex Female Male I do not wish to provide this information	Race: Check one or more American Indian or Alaska Native – Print name of enrolled or principal tribe: Asian Asian Indian Chinese Filipino Japanese Korean Vietnamese Other Asian – Print race: For example: Hmong, Laotian, Thai, Pakistani, Cambodian, and so or Black or African American Native Hawaiian Guamanian or Chamorro Samoan Other Pacific Islander – Print race: For example: Fijian, Tongan, and so on. White I do not wish to provide this information
To Be Completed by Financial Institution (for application taken in p	person):
Was the ethnicity of the Borrower collected on the basis of visual obser Was the sex of the Borrower collected on the basis of visual observation Was the race of the Borrower collected on the basis of visual observation	n or surname? ONO OYES
The Demographic Information was provided through:	
○ Face-to-Face Interview (includes Electronic Media w/ Video Component) OTelephone Interview O Fax or Mail O Email or Internet

Demographic Information Addendum. This section asks about your ethnicity, sex, and race.

Demographic Information of Borrower

The purpose of collecting this information is to help ensure that all applicants are treated fairly and that the housing needs of communities and neighborhoods are being fulfilled. For residential mortgage lending, Federal law requires that we ask applicants for their demographic information (ethnicity, sex, and race) in order to monitor our compliance with equal credit opportunity, fair housing, and home mortgage disclosure laws. You are not required to provide this information, but are encouraged to do so. You may select one or more designations for "Ethnicity" and one or more designations for "Race." The law provides that we may not discriminate on the basis of this information, or on whether you choose to provide it. However, if you choose not to provide the information and you have made this application in person, Federal regulations require us to note your ethnicity, sex, and race on the basis of visual observation or surname. The law also provides that we may not discriminate on the basis of age or marital status information you provide in this application. If you do not wish to provide some or all of this information, please check below.

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To Be Completed by Financial Institution (for application taken in pure Was the ethnicity of the Borrower collected on the basis of visual observation Was the sex of the Borrower collected on the basis of visual observation was the race of the Borrower collected on the basis of visual observation.	rvation or surname? ONO OYES n or surname? ONO OYES
The Demographic Information was provided through: ○ Face-to-Face Interview (includes Electronic Media w/ Video Componen	t) ○Telephone Interview ○ Fax or Mail ○ Email or Internet
Tace-to-race interview (includes Electronic Media W. Video Component	ti Chelephone interview Chax of Iviali Cheliali of Internet